

**REQUEST FOR TECHNICAL PROPOSAL  
FOR  
EMPANELMENT OF PRIVATE TRAINING SERVICE  
PROVIDERS  
FOR**

**IMPLEMENTING**

**Recognition of Prior Learning (RPL)**

**Under**

**MUKHYAMANTRI KAUSHAL SAMVARDHAN YOJNA  
(MMKSY) & MUKHYAMANTRI KAUSHALYA YOJNA (MMKY)**

**RFP No. 02/MPSSDEGB/MMKSY&MMKY/2018-19**

Dated: 03/04/2018

**MADHYA PRADESH STATE SKILL DEVELOPMENT AND EMPLOYMENT  
GENERATION BOARD (MPSSDEGB),  
DEPARTMENT OF TECHNICAL EDUCATION AND SKILL DEVELOPMENT,  
GOVERNMENT OF MADHYA PRADESH, ITI GOVINDPURA CAMPUS,  
GOVINDPURA, BHOPAL – 462023**

## **Notice Inviting Technical Proposals**

Madhya Pradesh State Skill Development and Employment Generation Board (MPSSDEGB), earlier known as Madhya Pradesh Council of Vocational Education and Training (MPCVET), is the nodal agency in the State of Madhya Pradesh to coordinate, synergize and implement the Skill Development initiatives supported by central and state governments.

MPSSDEGB's primary objective is to build the capacity of the youth of Madhya Pradesh and equip them with employability and entrepreneurship skills through targeted skilling programmes.

This document invites technical proposals from the reputed Training Service Providers (TSPs) who are interested in delivering skill development programmes in the State. Based on evaluation of the technical proposal, Training Service Providers will be empaneled with MPSSDEGB for RPL of youth under Mukhya Mantri Kaushal Samvardhan Yojna and Mukhya Mantri Kaushalya Yojna. **The last date for receipt of the proposals is 03/05/2018. The proposals shall reach MPSSDEGB latest by 5:00 PM of the mentioned last date.**

The Proposal document is available at our website: [ssdm.mp.gov.in](http://ssdm.mp.gov.in) and [www.mpskills.gov.in](http://www.mpskills.gov.in)

The proposals may be sent to the undersigned at the below mentioned address:

The Chief Executive Officer  
Madhya Pradesh State Skill Development and Employment Generation Board  
Reception Desk, MPSSDEGB  
Gas Rahat ITI Campus  
Raisen Road, Govindpura  
Bhopal – 462023

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## List of Abbreviations

<b>Terms</b>	<b>Description</b>
<b>BG</b>	Bank Guarantee
<b>DoTESD</b>	Department of Technical Education and Skill Development
<b>EMD</b>	Earnest Money Deposit
<b>GoI</b>	Government of India
<b>ITI</b>	Industrial Training Institute
<b>MES</b>	Modular Employable Skills
<b>MoSDE</b>	Ministry of Skill Development and Entrepreneurship
<b>MMKSY</b>	Mukhya Mantri Kaushal Samvardhan Yojna
<b>MMKY</b>	Mukhya Mantri Kaushalya Yojna
<b>MPCVET</b>	Madhya Pradesh Council for Vocational Education & Training
<b>MPSSDEGB</b>	Madhya Pradesh State Skill Development and Employment Generation Board
<b>NOS</b>	National Occupational Standard
<b>NSDC</b>	National Skill Development Corporation
<b>PG</b>	Performance Guarantee
<b>QP</b>	Qualification Pack
<b>RFP</b>	Request for Proposal
<b>RPL</b>	Recognition of Prior Learning
<b>SDC</b>	Skill Development Centre
<b>SSC</b>	Sector Skill Council
<b>ToR</b>	Terms of Reference
<b>TSP</b>	Training service provider

## Schedule of Activities

Sl. No.	Milestone	Date
1.	Circulation of the RFP document	<b>03/04/2018</b>
2.	Deadline for submission of Technical Proposal	<b>03/05/2018</b> till 05.00 PM
3.	Opening of Technical Proposal	<b>04/05/2018</b> at 03.00 PM at Model ITI Auditorium, MPSSDEGB Campus, Govindpura, Bhopal – 462023
4.	Technical presentation	<b>21/05/2018</b> at 10.30 am onwards at MPSSDEGB Campus, Govindpura, Bhopal – 462023
5.	Notification / Empanelment of Selected Training Service Providers	Till <b>30/05/2018</b>
6.	Signing of Agreement with training service providers through MoU	Till <b>04/06/2018</b>

## Other Key Information

Item	Reference
<b>Proposal Issuing Date</b>	<b>03/04/2018</b>
<b>RFP No.</b>	02/MPSSDEGB/MMKSY&MMKY/2018-19
<b>Title</b>	Request for Proposal for empaneling Training Service Providers for implementation of Recognition of Prior Learning (RPL) under Mukhya Mantri Kaushal Samvardhan Yojna (MMKSY)&Mukhya Mantri Kaushalya Yojna(MMKY) in Madhya Pradesh
<b>Issuing Authority</b>	Madhya Pradesh State Skill Development and Employment Generation Board (MPSSDEGB)
<b>Contact person details</b>	Shri G N Agrawal, Addl. Chief Executive Officer, MPSSDEGB Contact No.: 0755-2581138; email – <a href="mailto:mpssdegb@mp.gov.in">mpssdegb@mp.gov.in</a>
<b>Website address</b>	<a href="http://ssdm.mp.gov.in">ssdm.mp.gov.in</a> and <a href="http://www.mpskills.gov.in">www.mpskills.gov.in</a>
<b>Brief Description</b>	MPSSDEGB invites sealed technical proposals from the Training Service Providers for implementation of Recognition of Prior Learning (RPL) under <b>Mukhya Mantri Kaushal Samvardhan Yojna (MMKSY) and Mukhya Mantri Kaushalya Yojna (MMKY)</b> in Madhya Pradesh. The successful Training Service Providers will be empaneled to provide RPL training to the Citizen of the state.
<b>Bid Price/Tender Fee</b>	INR 5000 (Non-Refundable) payable in form of a demand draft / pay order / bankers' cheque in favour of CEO, MPSSDEGB with the proposal
<b>Earnest Money Deposit</b>	INR 25,000 in form of a bank guarantee of scheduled commercial bank in favour of CEO, MPSSDEGB with the proposal with validity of 6 months of submission of proposal.
<b>Performance Guarantee</b>	5% of total sanctioned project cost in form of bank guarantee of scheduled commercial bank in favour of CEO, MPSSDEGB at the time of work order with validity of 12 months from empanelment

<b>Last date and time for Submission of Technical Proposal</b>	03/05/2018 by 05.00 PM
<b>Address for submission of Technical Proposal</b>	Reception Desk Madhya Pradesh State Skill Development and Employment Generation Board Reception Desk, MPSSDEGB Gas Rahat ITI Campus Raisen Road, Govindpura Bhopal – 462023
<b>Validity of the Proposal</b>	90 days from the last date of submission of the Technical Proposal. However, this may be extended by MPSSDEGB. In such a case, consent from the applicant TSPs would be sought in advance. If the applicant is not willing to provide its consent for extension, then its proposal with EMD would be returned.

### Important Notes:

1. MPSSDEGB reserves the right to amend any or all conditions of this RFP document before the last date of submission of proposals, or to change the above schedule at any time, without assigning any reasons whatsoever.

In case any applicant fails to submit the original Demand Draft/Banker's Cheque of Tender Fee along with the bid, the Technical Proposal of the applicant will be returned unopened. The Technical Bid will not be considered for further evaluation. The Demand Draft / Banker's Cheque should be of a Scheduled Commercial Bank drawn in favor of "**CEO, MPSSDEGB**", **payable at Bhopal**. The **Tender Fee/Bid Fee** need to be placed inside a sealed envelope and marked as "Tender Fee/Bid and should be placed in the main envelope alongside the sealed envelope of Technical Proposal clearly marked as "Technical Proposal".

2. Contact Person for communication:

The Additional Chief Executive Officer

Madhya Pradesh State Skill Development and Employment Generation Board

Phone: 0755-2581138; 4045448

Email: MPSSDEGB@mp.gov.in



## **DISCLAIMER**

The information contained in this Request for Proposal (RFP) document or subsequently provided to Applicants, whether verbally or in documentary form or any other form by or on behalf of the Authority/Client or any of their employees or advisers, is provided to Applicants on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

**This RFP is not an agreement and is neither an offer nor invitation by the Authority/Client to the prospective Applicants or any other person.**

The purpose of this RFP is to provide interested parties with information that may be useful to them in the formulation of their Proposals pursuant to this call for proposal. This RFP may include information, which may reflect the assumptions arrived at by the Authority/Client in relation to the programme implementation. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require. The assumptions, assessments, statements and information contained in this RFP, may not be complete, accurate, adequate or correct. Each Applicant is therefore encouraged to conduct its own investigation and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFP and obtain independent advice from appropriate sources.

The Authority/Client accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein. The Authority/Client, its employees and advisers make no representation or warranty and shall have no liability to any person including any Applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in anyway in this Selection Process. The Authority/Client also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Applicant upon the statements contained in this RFP. The Authority/Client may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP.

**The issue of this RFP does not imply that the Authority/Client is bound to empanel one or more Applicant(s) or to appoint the Selected Applicants, as the**

**case may be, for the implementation of the programme and the Authority/Client reserves the right to reject all or any of the Proposals without assigning any reasons whatsoever.**

## Definitions and Glossary

Terms	Description
<b>Agreement/ Empanelment</b>	Contract between MPSSDEGB and Training Service Providers selected for implementing RPL under MMKSY and / or MMKY.
<b>Batch Size</b>	The approved batch size, under these schemes, is minimum 40 candidates to maximum 50 candidates.
<b>Client/Authority</b>	Madhya Pradesh State Skill Development and Employment Generation Board (MPSSDEGB), which has invited proposals for empanelment with whom the selected Training Service Provider signs the Contract for the Services and to whom the selected Training Service Provider shall provide services as per the terms and conditions and Terms of Reference (ToR) of the contract.
<b>Contract</b>	Contract signed by the Parties for this assignment.
<b>Disqualification</b>	<p>The exclusion of the Applicant from the empanelment process or de-empanelment due to any of the following reasons:</p> <ul style="list-style-type: none"> <li>• The Applicant has wrongly stated/manipulated the facts and figures in the proposal at any stage before/after the award of the Assignment.</li> <li>• The Applicant tries to influence the evaluation process by any means.</li> </ul>
<b>Mobilization</b>	Conveying the correct message to the target audience, thereby motivating them to participate/register for schemes.
<b>National Occupational Standards (NOS)</b>	<p>National Occupational Standards (NOS) specify the standard of performance an individual must achieve when carrying out a function in the workplace, together with the knowledge and understanding they need to meet that standard consistently. Essentially NOS are benchmark of good practices.</p> <p>Each NOS defines one key function in a job role. NOS describe functions, standards of performance and</p>

<b>Terms</b>	<b>Description</b>
	knowledge/understanding. The NOS are laid down by employers (through their SSCs). A set of NOS, aligned to a job role, called Qualification Pack (QP), would be available for every job role in each industry sector. These drive both the creation of curriculum and assessments.
<b>National Skill Development Corporation (NSDC)</b>	National Skill Development Corporation (NSDC) aims to promote skill development by catalyzing creation of large, quality, for-profit vocational institutions. It provides funding to build scalable, for-profit vocational training initiatives. Its mandate is also to enable support systems such as quality assurance, information systems and train the trainer academies either directly or through partnerships.
<b>Performance Guarantee (PG)</b>	A Performance Guarantee would need to be submitted by the Training Service Provider for an amount equal to 5% of sanctioned total project cost in form of a bank guarantee drawn in favour of " <b>CEO, MPSSDEGB</b> ".
<b>Qualifications Pack (QP)</b>	QP comprises the set of Occupational Standards, together with the educational, training and other criteria required to perform a job role.
<b>Sector Skill Councils (SSCs)</b>	<p>SSCs are national partnership organizations that bring together all the stakeholders – industry, labor and the academia, for the common purpose of workforce development in particular industry sectors. They operate as autonomous bodies. These councils are registered as a Section 25 Co., or Society. Funding is initially done by NSDC &amp; Industry.</p> <p>Objectives of SSCs:</p> <ul style="list-style-type: none"> <li>• Conducting Research</li> <li>• Building Quality Assurance</li> <li>• Providing training curriculum</li> <li>• Affiliation of training centres</li> <li>• Assessment &amp; certification</li> <li>• Setting up sectoral Centre of Excellences (CoE)</li> </ul>
<b>Training Service</b>	Any entity which has submitted its proposal and may

<b>Terms</b>	<b>Description</b>
<b>Provider(TSP)</b>	provide Services to the Client under the Contract.
<b>Terms of Reference (ToR)</b>	ToR means the document included in the RFP, which explains the objectives, scope of work, activities and tasks to be performed, respective responsibilities of the Client and the Training Service Provider, and expected results and deliverables of the Assignment/job.
<b>Sponsoring Agency</b>	For the purpose of this RFP, the sponsoring agency is defined as any State Government/Central Government / Ministry/Department/ Government Agency / any company conducting CSR activities or any accreditation body as defined in the respective eligibility criteria which has empanel the Training Service Provider to conduct training programs and funded the training project of the Training Service Provider.
<b>Validity of the proposal</b>	The proposal shall remain valid for a period of 90 days from the last date of submission specified in the tender document. However, it may be extended by MPSSDEGB. In such a case, consent from the applicant TSPs would be sought in advance. If the applicant is not willing to provide its consent for extension, then its proposal with EMD would be returned.

## **Section A – Preface**

### **1. Introduction to MPSSDEGB**

Madhya Pradesh State Skill Development and Employment Generation Board is the nodal agency for Skill Development in the State. The Mission is registered as a Society under the Indian Societies' Act and aims at developing the State level agenda for skilling, and coordinating & guiding the 20 other departments engaged in implementing skill development programmes in the State. The mission is chaired by the Hon'ble Chief Minister of Madhya Pradesh and the Hon'ble Minister – Department of Technical Education and Skill Development is the Executive Chairman of MPSSDEGB. The Principal Secretary - Department of Technical Education and Skill Development is the Mission Director and the CEO – MPSSDEGB is the Member Secretary.

### **2. Objectives of MPSSDEGB**

The key objectives of MPSSDEGB are:

- a. To establish and to carry out the administration and management of the "Madhya Pradesh State Skill Development and Employment Generation Board" (Earlier known as "Madhya Pradesh Council for Vocational Education & Training")
- b. To provide access to sustainable quality vocational education to the target group of citizens of the state to meet the challenges of skilled human resource required for various sectors of economy.

### **3. Functions of MPSSDEGB**

The functions of the State Skill Development Mission have been identified as under:

- a. To plan, execute, co-ordinate and monitor Skill Development Programmes to prepare youth for self-employment and for various jobs available in Industrial & Service Sectors.
- b. To develop competency based curricula, and to train, assess and certify school dropouts, labor working in unorganized sectors, service sector and unskilled workers engaged in various industries.
- c. To prepare need based training programme of different levels as per the requirement of various groups, industrial sectors, which have recognition at national & international level and also to recognize such programmes for further education.
- d. To develop a flexible delivery mechanism to impart training in part-time, weekends, full time, onsite/offsite mode.
- e. To plan and monitor National Skill Development Policy at State level.

- f. To frame policy & programmes to link non-formal vocational training with the formal education system and to develop system of recognizing prior acquired learning (RPL).
- g. To converge and develop available training resources in the state through Public Private Partnership (PPP).
- h. To provide access to vocational education & training with inclusive growth for all the groups of the society eligible to receive skill training as defined by the society from time-to-time.
- i. To provide training of trainers (ToT), to promote innovation in training & also to render consultancy services.
- j. To award certificates, diplomas and other distinctions to trained manpower and set norms for quality and standards of vocational training system.
- k. To affiliate institutes as vocational Training Service Providers on payment of prescribe fee.
- l. To forecast the needs of skilled manpower to cater to the needs of various stakeholders in the State on regular basis.
- m. To institute and award scholarships, prizes and medals in accordance with the rules and bye-laws.

#### 4. Mukhya Mantri Kaushal Samvardhan Yojna (MMKSY) and Mukhya Mantri Kaushalya Yojna (MMKY)

MPSSDEGB has been acting as the nodal agency for all the Skill Development initiatives in the State of Madhya Pradesh. In order to ensure that the State is able to translate the large availability of working age population into a demographic advantage, the State has launched the **Mukhya Mantri Kaushal Samvardhan Yojna (MMKSY)**. MMKSY aims at raising the skilling quotient of the youth in the State by providing access to short term demand driven training courses in employable trades.

A similar scheme “**Mukhya Mantri Kaushalya Yojna (MMKY)**” has also been launched exclusively for women of the State for skill development and enhancing their employment quotient with an aim of increasing financial independence of women.

MMKSY&MMKY aim at providing the ‘Skill Set’ which is sufficient to allow an individual to be gainfully employed or self-employed. These schemes have been launched with an overall target of 4,50,000 candidates. These schemes also have the provision for skills’ up-gradation and formation, vertical and horizontal mobility and a framework to **Recognize Prior Learning (RPL)**. ***RPL is a formal process of recognizing previous experiential learning through a systematic assessment and certification process to award***

**a formal qualification.** The National Skills Qualification Framework Notification No. 8/6/2013---Invnt dated 27<sup>th</sup> Dec 2013 defines the Recognition of Prior Learning (RPL) as “*the process of recognizing previous learning, often experiential, towards gaining a qualification.*”

## 5. Architecture and Strategy for Schemes’ Implementation

The schemes’ aim to train 4,50,000 candidates (3,10,000 candidates by MPSSDEGB & 1,40,000 candidates by other departments)and gainfully employ at least 70% of trained candidates per annum starting from the FY 2017-18. Out of 3,10,000 trainees to be trained by MPSSDEGB, it is planned that 1,56,750 would be trained with engagement of private sector Training Service Providers (TSPs). **Under RPL, it is planned that 65000 trainees would be certified/ trained with engagement of private sector Training Service Providers (TSPs).**

MPSSDEGB plans to engage TSPs through this RFP who would act as the Implementing Agencies for RPL Scheme.

The TSPs will be responsible for candidate mobilization, pre-screening, Orientation, Bridge gap training, under the overall supervision of MPSSDEGB. MPSSDEGB shall monitor the program performance as per the envisaged monitoring & evaluation framework. The entire task of Programme Monitoring and Evaluation shall be completed through an online portal based MIS (Management Information System) that would be designed, developed and deployed by MPSSDEGB.



## Section B – Instruction to Applicants

### 6. Introduction to RFP

MPSSDEGB invites technical proposals from the Training Service Providers for empanelment with the department for implementing RPL scheme under MMKSY & MMKY.

Applicants are advised to study this RFP document carefully before submitting their proposals. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this document with full understanding of its terms, conditions and implications. Failure to furnish all information required as mentioned in the documents or submission of a proposal not substantially responsive to RFP in every aspect will be at the Applicant's risk and may lead to rejection of the proposal.

### 7. Compliant Process/Completeness of Response

Applicants are advised to study all instructions, forms, terms, requirements and other information in the documents carefully. Submission of the proposal shall be deemed to have been done after careful study and examination of the document with full understanding of its implications. Failure to comply with the requirements of this paragraph may render the Proposal non-compliant and the Proposal may be rejected. However, MPSSDEGB may seek clarification / explanation / information from any or all applicants as per Clause – 14 of this RFP.

Applicants must:

- i. Include all documentation specified in this document
- ii. Follow the format of this document and respond to each element in the order as set out in this document
- iii. Comply with all the requirements as set out within this document.

### 8. Language of the Proposal

The proposal as well as all the supporting documents relating to the proposal exchanged by the Applicant shall be written in English or Hindi language only. **Proposals or any part of the proposals including credentials / supporting documents received in any other language shall not be allowed / evaluated. If any document is in**

**any other language other than English or Hindi, the applicant need to provide a translated copy of the same.**

#### **9. Right to Terminate the Process**

MPSSDEGB may terminate the Proposal Evaluation process at any point of time and without assigning any reason thereof. MPSSDEGB makes no commitments, expressed or implied that this process will result in a business transaction with anyone.

This document does not constitute an offer by MPSSDEGB. The Applicant's participation in this process may result in MPSSDEGB selecting the proposal to engage towards execution of the contract.

#### **10. Conflict of Interest**

MPSSDEGB requires that the empaneled Training Service Providers provide professional, objective and impartial services and at all times hold the Client's interests paramount, strictly avoid conflicts with other assignments/jobs or their own corporate interest and act without any consideration for future work. Without limitation on the generality of the foregoing, the Training Service Provider shall be considered to have a conflict of interest and shall not be recruited, under any of the circumstances set forth below:

- i. **Conflicting Assignment/Job:** A Training Service Provider selected to provide Skill Development Training for this project shall be disqualified from providing subsequent downstream works or services resulting from or directly related to this project if the Training Service Provider is found to provide any other activity to the Client under the same Scheme resulting in clash of interest.
- ii. **Conflicting Relationships:** A Training Service Provider that has a business or family relationship with a member of the Client's staff who is directly or indirectly involved in any part of the project shall not be awarded the Contract, unless the conflict stemming from this relationship has been resolved in a manner acceptable to the Client throughout the selection process and the execution of the Contract. Training Service Providers have an obligation to disclose any situation of actual or potential conflict that impacts their capacity to serve the best interest of their Client, or that may reasonably be perceived as having this effect. Any such disclosure shall be made as per the norms of

technical proposal provided herewith. If the Training Service Provider fails to disclose said situations and if the Client comes to know about any such situation at any time, it may lead to the disqualification of the Training Service Provider during bidding process or the termination of its contract during execution of the assignment. Training Service Provider shall submit only one proposal for this project. If a Training Service Provider submits or participates in more than one proposal, such proposals shall be disqualified.

## 11. Confidentiality

- i. From the time, the submitted proposals are opened to the time the Empanelment is announced, the Applicant should not contact MPSSDEGB on any matter related to its Proposal Evaluation. Information relating to the evaluation of Proposals and award recommendations shall not be disclosed to the Applicants who have submitted the Proposals or to any other party not officially concerned with the process, until the publication of the Empanelment announcement.
- ii. Any attempt by shortlisted Applicants or anyone on behalf of the Applicant to influence the Client improperly in the evaluation of the Proposals or Agreement award decisions may result in the rejection of its Proposal.
- iii. Notwithstanding the above provisions, from the time of the Proposals' opening to the time of empanelment notification, if an Applicant wishes to contact MPSSDEGB on any matter related to the selection process, it should do so only in writing.

## 12. Late Receipt of Technical Proposals

- i. Technical Proposals received after the due date and specified time (including the extended period, if any) for any reason whatsoever, shall not be entertained and shall be returned unopened.
- ii. The Technical Proposals shall be accepted in hard copy on or before the proposal submission deadline only in person/ registered post/ speed post or courier.
- iii. The Technical Proposals submitted by telex/telegram/fax/e-mail etc. shall not be considered. No correspondence will be entertained on this matter.
- iv. MPSSDEGB shall not be responsible for any postal delay or non-receipt/ nondelivery of the documents. No further correspondence on the subject will be entertained.

- v. MPSSDEGB reserves the right to modify and amend any of the above-stipulated condition/criteria depending upon project priorities vis-à-vis urgent commitments.

### 13. Disqualification

The proposal would be disqualified at any time during the Technical Evaluation process at the sole discretion of the MPSSDEGB, for the following reasons:

- i. Submitted the Proposal after the due date and specified time;
- ii. Made misleading or false representations or suppressed relevant information in the proposal (including documents, forms, statements, attachments, etc.) submitted as proof of the eligibility requirements or as part of their proposal;
- iii. Incomplete proposals or proposals with incomplete information shall be rejected;
- iv. Failure to meet any of the eligibility criteria as mentioned in the document; and
- v. Blacklisted or bankrupt by the Government of India (GoI), State Government or any other Government owned agency including quasi-Government sector organization or company or any bank, for corrupt, fraudulent practices or reasons related to nonperformance in an engagement on the date of opening of proposal

### 14. Right to Accept Any Proposal and to Reject Any or All Proposals

MPSSDEGB reserves the right to accept or reject any proposal, and to annul the evaluation process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the affected proposal or Applicants or any obligation to inform the affected proposal or Applicants of the grounds for MPSSDEGB action.

In case, MPSSDEGB requires any explanation / clarification / information at any point of time before the empanelment of applicants in the submitted proposal, MPSSDEGB may seek the explanation / clarification / information from any or all the applicants. All such correspondence would be made in writing.

### 15. Signing of Contract

After the notification of empanelment of Training Service Providers, MPSSDEGB will sign an agreement with the empaneled Training Service Provider which will have detailed guidelines, terms and conditions and other relevant details. The contract template will be shared with applicants who become eligible for empanelment after evaluation of Technical Proposals.

## Section C – Preparation of Proposals

### 16. General Considerations

- i. In preparing the Proposal, the Applicant is expected to examine this RFP in detail. Material deficiencies in providing the information requested in the RFP may result in rejection of the Proposal and will be the sole responsibility of the Applicant.
- ii. The Applicants shall bear all costs associated with the preparation and submission of its Proposal. MPSSDEGB shall not be responsible or liable for those costs, regardless of the conduct or outcome of the empanelment process. MPSSDEGB is not bound to accept any proposal, and reserves the right to annul the selection process at any time prior to the Empanelment, without thereby incurring any liability to the Applicant.
- iii. All correspondence and documents relating to the Proposal exchanged between the Applicant and MPSSDEGB shall be written in English or Hindi language only.

### 17. Proposal Validity

- i. The Applicant's Proposal must remain valid for at least 90 days after the Proposal submission deadline. A bid valid for a shorter period shall be rejected by MPSSDEGB as non-responsive bid.
- ii. During this period, the Applicant shall maintain its original Proposal without any change.
- iii. In exceptional circumstances, prior to the expiration of the proposal validity period, the Client may request Applicants to extend the period of validity of their Proposals. An Applicant granting the request shall not be required or permitted to modify its Proposal. The request and the responses shall be made in writing.

### 18. Subcontracting or Franchising

- i. Training Service Providers cannot sub contract the conduct of training
- ii. Training Service Providers cannot operate the training centres via franchise agreement
- iii. In case any Training Service Provider is found violating Clause 18 (i) & (ii), the Client may consider cancelling the contract, withholding all payments and forfeiture of the PG. The Client may also blacklist the Training Service Provider who violates this condition.

## 19. Empanelment to be non-exclusive

This common empanelment of the Training Service Providers is being done on non-exclusive basis. MPSSDEGB reserves the right to empanel more Training Service Providers as and when required, for any geography/location, sectors or for any other reason and in the manner in the sole discretion of MPSSDEGB.

## Section D – Proposal Submission and Evaluation

### 20. Submission of Proposals

- i. The Proposal shall comprise all the documents as listed in **Annexure - 6A** to **Annexure- 6K**.
- ii. The Applicants shall bear all costs associated with the preparation and submission of its proposal, and MPSSDEGB shall not be responsible or liable for those costs, regardless of the conduct or outcome of the empanelment process. MPSSDEGB is not bound to accept any proposal, and reserves the right to annul the selection process at any time prior to the Empanelment, without thereby incurring any liability to the Applicant.
- iii. An authorized representative of the Applicant shall sign the original submission letters in the required formats (**Annexure –6A**) for the Proposal. The authorization shall be in the form of a **written power of attorney (Annexure – 6B), executed on a non-judicial stamp paper of Rs. 1000.00 attached with the Proposal**.
- iv. All pages of the proposal and where corrections or amendments have been made shall be signed by the authorized signatory except where the attestation by Chartered Accountant is required. In case of detection of any forgery, the proposal shall summarily be rejected, and MPSSDEGB may also resort to a legal action against the Applicant.
- v. Any modifications, revisions, interlineations, erasures, or overwriting shall be valid only if they are signed or initials done by the person signing the Proposal.
- vi. The signed Proposal shall be marked “**ORIGINAL**”
- vii. The original and two copies of the Proposal shall be placed inside a sealed envelope clearly marked “**Request for Technical Proposal for Empanelment of Private Training Service Provider for Implementing RPL Under Mukhya Mantri Kaushal Samvardhan Yojna (MMKSY) & Mukhya Mantri Kaushalya Yojna (MMKY)**”
- viii. The **Tender Fee/Bid Fee** need to be placed inside a sealed envelope and marked as “**Tender Fee/Bid Fee**” and should be placed in the main envelope alongside the sealed envelope of Technical Proposal clearly marked as “Technical Proposal”. Technical Proposals received without the Tender Fee/Bid Fee will not be considered for evaluation. The main envelope shall highlight the consignor and consignee's name, address and contact details in CAPITAL letters.

- ix. A soft copy of the details of candidates trained shall be submitted in the specified format as per Annexure – 6G & 6H in an editable MS Excel Format in a CD which shall be enclosed in the sealed envelope along with the ORIGINAL.
- x. If the envelopes and packages with the Proposal are not sealed and marked as required, MPSSDEGB will assume no responsibility for the misplacement, loss, or premature opening of the Proposal.
- xi. The Proposal must be sent to the address indicated in the Notice Inviting Technical Proposal section and received by MPSSDEGB no later than the deadline indicated in the Notice Inviting Technical Proposal section, or any extension to this deadline. Any Proposal or its modification received by MPSSDEGB after the deadline shall be declared late and rejected, and promptly returned unopened.

## 21. Proposal Evaluation

- i. The Applicant is not permitted to alter or modify its Proposal in any way after the Proposal submission deadline. While evaluating the Proposals, the Client will conduct the evaluation on the basis of the submitted Proposal.
- ii. The Project Appraisal / Bid Evaluation Committee constituted by MPSSDEGB shall evaluate the responses to the Proposals and all supporting documents/ documentary evidence. Inability to submit requisite supporting documents/ documentary evidence, may lead to rejection.
- iii. The decision of the Committee in the evaluation of responses to the proposal shall be final. No correspondence will be entertained outside the process of negotiation/ discussion with the Committee.
- iv. The Committee reserves the right to reject any or all proposals on the basis of any deviations.
- v. Each of the responses shall be evaluated as per the criteria and requirements specified in this document.

## 22. Eligible Organizations

- i. Eligibility – A company/partnership/society/trust/firm/any legal entity with a minimum of two years of existence as on 31.12.2017 (i.e. organizations registered on or before 31.12.2015 are eligible to apply). Organizations must not be black-listed or bankrupt from any government/semi-government/other entities. **Consortiums are not allowed under the schemes.**  
***Certificate of Incorporation under relevant Act, PAN Card, TAN No. and Self declaration regarding non-blacklisting (as per Annexure-6J) need to be submitted.***



- ii. **Financial Capability:** - Any Organization (Company/Society/Trust/Firm etc.)
- i. Should have an average annual turnover of INR 25 Lakhs from conducting training programs during the last two financial years (FY 2015-16 and FY 2016-17).

***Audited P&L/Income statements for last two FY 2015-16 and FY 2016-17 and CA Certificate as per Annexure 6 I need to be submitted.***

- ii. Should have a positive net worth as on 31.03.2017 from conducting Skill Development Programs from last two financial years.

***Audited Balance Sheet for last two FYs 2015-16 and FY 2016-17 and CA Certificate as per Annexure 6 I need to be submitted)***

iii. **Technical Capability**

- a. Any Organization (Company/Society/Trust/Firm etc.)
- i. Should have successfully certified/trained at-least 2,000 candidates in RPL training and short term skilling program on a consolidated basis during the last two years (FY 2015-16 and FY 2016-17) resulting in issue of certificate as per clause mentioned below.

“**Trained**” means successfully trained in vocational training or certified under RPL in the sectors or modules pertaining to:

- Modules or job roles notified by DGT under Modular Employable Skills / Sector Skill Councils or any Training programmes sponsored by any state or central government department/ministry/CSR initiatives.

***Project completion certificates from sponsoring agency / work order / sanction order / agreement / MoU / contract / any other document mentioning the sector-wise no. of trainees trained / to be trained or signed copy of portal generated report from any flagship scheme of central government or state government mentioning the sector-wise no. of trainees trained from sponsoring agency as on 31.03.2017. Documentary evidence of number of candidates trained needs to be provided as per Annexure 6G and 6H.***

### 23. Criteria for Technical Evaluation

A Project Appraisal Committee constituted by MPSSDEGB will carry out evaluation of the Technical Proposals received by it in order to determine whether they are substantially

responsive to the requirements set forth in the Proposal. In order to reach such a determination, the committee will examine the information furnished by the Applicants, and shall evaluate the same as per the evaluation criteria specified in this proposal.

The technical evaluation shall involve:

- i. Document based evaluation of the Technical Proposal
- ii. Technical Presentation for Approach and Methodology of the project

Final score will be assigned to the Applicants after assessing Technical Proposal document.

**Marking criteria for document based technical evaluation will include the following parameters and will be evaluated based on sector-wise RPL and training capabilities submitted by the TSP:**

<b>Sr No</b>	<b>Marking Dimensions</b>	<b>Marking Criteria</b>	<b>Max Marks</b>
<b>1.</b>	<b>Sector Specific Training Capability for training / certification done under RPL</b>		<b>50</b>
<b>a.</b>	<b>No. of trainees trained in last 2 years in RPL schemes</b>	For every 50 trainees trained 2 marks will be given subject to maximum 50 marks. No marks will be given for less than 100 trainees trained.	
<b>2.</b>	<b>Sector Specific Training Capability for training done under NSQF / MES – sector should be same as in Sr. No. 1 above</b>		<b>30</b>
<b>a.</b>	<b>No. of trainees Trained in the particular sector in last 2 years.</b>	For every 100 trainees trained 2 marks will be given subject to maximum 30 marks. No marks will be given for less than 100 trainees Trained.	
<b>3.</b>	<b>Technical Presentation</b>		<b>20</b>
<b>a.</b>	Approach and Methodology	The TSP should present its approach and methodology as well as the action plan for	10

		executing the proposed project in Madhya Pradesh	
<b>b.</b>	Presentation on achieved outcomes	TSP to present the achieved outcomes (say increase in salary / wages of certified trainees, etc.) on basis of the credentials submitted as per Sr. No. 1 above (Sector Specific training / certification under RPL)	10
		<b>TOTAL</b>	<b>100</b>

**The Project Appraisal Committee of the MPSSDEGB shall evaluate all eligible proposals, based on the criteria of this RFP**

## Section E – Training Partner Empanelment

MPSSDEGB would follow following process for empanelment of TSPs -

1. The applicants would be ranked in accordance with the technical score obtained by them as per technical evaluation scoring criteria mentioned in **Section D above**.
2. For each applied sector, the Training Service Provider will attain a score which will be the State level score of the Training Service Provider for that particular sector. The sector-wise score of all TSPs would be done.
3. TSP scoring 50 or more marks in any sector would be eligible for shortlisting.
4. TSPs eligible for any sector would be empanelled for Stage II and would be asked to submit their proposal for RPL, post empanelment. The empanelment would be publically announced through our portal [ssdm.mp.gov.in](http://ssdm.mp.gov.in) and [www.mpskills.gov.in](http://www.mpskills.gov.in)

### 24. RPL Target

The overall RPL target for a TSP should not exceed 6000. The training targets would be allocated to TSPs based on their proposal. The preferences would be provided to TSPs as per the ranking as described in Section 23 above. MPSSDEGB reserves the right to either approve or revise the RPL target proposed by the TSP. In case, a TSP is not able to complete the allotted RPL target in stipulated time period (as mutually agreed between MPSSDEGB & TSP), MPSSDEGB may transfer the allocated target to any other TSP. **Sector wise target for RPL under this RFP mentioned on Annexure-1.**

### 25. Training Cost

TSPs shall be funded for the implementation of RPL projects as per the PMKVY RPL guidelines issued by the National Skill Development Corporation and changes in the same from time to time as per the following slabs:

<b>Sector</b>	<b>Payout to Training service provider per candidate</b>
Manufacturing	Rs.1700
Service sector	Rs.1400

Payouts will be directly transferred to the TSP's bank account on completion of the following milestones:

<b>Tranches</b>	<b>% of total cost per candidate</b>	<b>Output parameter</b>
1	30 %	On enrollment of candidates
2	70 %	On successful certification of candidate

- There will be adjusted payments for candidates who drop out or fail the final assessment post the disbursement of 1st tranche. The corresponding amount shall be adjusted in the subsequent tranche.
- If the bank reconciliation report indicates failed transactions of the amount paid-out to candidates (INR 500 each), the corresponding amount (INR 1700 or INR 1400) shall be adjusted in the last payout to the TSP for the project. Post project completion, any undue payment shall be recovered from the TSP.
- For projects approved to conduct Bridge Courses (Maximum 60 to 80 Hrs), the additional payout per candidate, as per the Common Norms, shall be paid along with the 2nd tranche (on successful certification of candidate). All applicable taxes would be borne by the Training Service Providers (TSPs).

## 26. Signing of Agreement

After the notification of selection to successful applicants, the Training Service Provider is required to submit the Performance Guarantee (PG) and to sign the agreement within stipulated time as mentioned in the Schedule of Activities. MPSSDEGB will then issue the letter of empanelment and publish the names of empaneled TSPs on its website.

The empaneled TSPs are expected to submit the proposal as per the instruction issued in the result of evaluation process of empanel TSP for RPL. This would include:

- Mobilization of manpower for RPL
- Submission of work plan for the districts for which the RPL is conducted.

## 27. Performance Guarantee

After the notification of selected TSPs is issued, the TSP has to submit the PG (5% of the total sanctioned cost), failing which the agreement with MPSSDEGB will not be signed and the empanelment of the TSP will stand cancelled. The PG shall be submitted in the form of a BG and should be valid for a period of minimum 24 months.

**Return of PG:** The PG shall be returned after 6 months from the date of completion of project after adjustment for any deductions.

**Forfeiture of PG:** PG shall be forfeited in the following cases unless decided otherwise by MPSSDEGB:

- a. When any terms and conditions of the Agreement are breached.
- b. When the TSP fails to provide the services as specified in the RFP & work order within the timeframe provided
- c. If the TSP is found to be indulged in any fraudulent or corrupt practices, the PG will be forfeited.

No interest will be paid by MPSSDEGB on the EMD or PG amount. Notice will be given to the TSP before forfeiting the PG. Forfeiture of PG shall be without prejudice to any other right of MPSSDEGB to claim any damages as admissible under the law as well as to take such action against the TSP such as severing future business relation or black listing, etc.

### **28. Process Guidelines**

The TSP will need to follow the Guidelines issued by MPSSDEGB from time to time for conduct any of the activities. The changes made to the guidelines will be done as addendum and will be binding on all the applicants for any/all future activities with respect to the program.

## **Section F – Scheme Guideline**

The scope of work to be undertaken by the empaneled Training Service Provider will be as per the PMKVY RPL guidelines issued by the National Skill Development Corporation and changes in the same from time to time.

Annexure - 1 – List of Sectors

<b>Sl. No.</b>	<b>Industry/Sectors</b>	<b>Targets under RPL</b>
<b>1</b>	Apparel, Made-ups & Home Furnishing	1000
<b>2</b>	Automotive	5000
<b>3</b>	Beauty & Wellness	2000
<b>4</b>	Domestic Worker	20000
<b>5</b>	Electronics & Hardware	1000
<b>6</b>	Food Processing	2000
<b>7</b>	Health Care	5000
<b>8</b>	Mining	1000
<b>9</b>	Security	10000
<b>10</b>	Tourism and Hospitality	5000
<b>11</b>	Plumbing	1000
<b>12</b>	Carpenter	1000
<b>13</b>	Handloom and Handicraft	5000
<b>14</b>	Construction	6000
	<b>Total</b>	<b>65000</b>

Note

1. Targets in the sectors can be increased or decreased by the MPSSDEGB

## Annexure - 6A: Proposal Submission Cover Letter

(On the letterhead)

No.: 02/MPSSDEGB/MMKSY&MMKY/2018-19

{Location, Date}

To:

Chief Executive Officer,  
Madhya Pradesh State Skill Development and Employment Generation Board  
Department of Technical Education and Skill Development  
ITI Govindpura Campus  
Bhopal – 462023

Subject: - Submission of Technical Proposal for empanelment as a Training Service Provider in RPL scheme under Mukhya Mantri Kaushal Samvardhan Yojna (MMKSY) and Mukhya Mantri Kaushalya Yojna (MMKY).

Dear Sir / Madam,

We, the undersigned, wish to be empaneled as Training Partner with Madhya Pradesh State Skill Development and Employment Generation Board as per clause 22(i) \_\_\_\_\_ in accordance with your request for proposal no. 02/MPSSDEGB/MMKSY&MMKY/2018-19 dated 03.04.2018; we are hereby submitting our proposal, as per the specified format.

We hereby declare that:

- a. All the information and statements made in this Proposal are true and we accept that any misrepresentation contained in this Proposal may lead to our disqualification by MPSSDEGB.
- b. We have no conflict of interest as stated in this document.
- c. We meet the eligibility requirements as stated in this document.
- d. Our proposal shall remain valid for 90 days from the last date of bid submission deadline.
- e. In competing for (and, if we are empaneled) the Empanelment, we undertake to observe the laws against fraud and corruption, including bribery as per document.
- f. Our Proposal is binding upon us and subject to any modifications resulting from the Agreement negotiations.



- g. We undertake, if our Proposal is accepted, we will be entered into an Agreement to initiate the Training no later than the date specified by MPSSDEGB.
- h. We understand that MPSSDEGB is not bound to accept any Proposal that MPSSDEGB receives.

Yours sincerely,

Authorized Signature

{In full and initials}

Name and Designation of Signatory:

Name of Applicant Organization:

Address:

Contact information (phone and e-mail)

Annexure - 6B: Format for Power of Attorney for Signing of Application

(To be submitted along with Covering Letter)

Know all men by these present that We..... (Name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr./Ms. (name) ..... son/daughter/wife of ..... and presently residing at..... who is presently employed with us and holding the position of .....as our true and lawful attorney (hereinafter referred to as the “Attorney”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our proposal for the “Empanelment as a Training Service Provider for RPL under Mukhya Mantri Kaushal Samvardhan Yojna (MMKSY) and Mukhya Mantri Kaushalya Yojna (MMKY)”. The attorney is fully authorized for providing information/ responses to the MPSSDEGB, representing us in all matters before the MPSSDEGB including negotiations with the MPSSDEGB, signing and execution of all agreements and undertakings consequent to acceptance of our proposal, and generally dealing with the MPSSDEGB in all matters in connection with or relating to or arising out of our proposal for the said Empanelment.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE,.....(Name of Organization) THE ABOVE NAMED PRINCIPAL (Name & Designation of Executant) HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS .....DAY OF ..... IN.....;

(Signature, name, designation and address)

Accepted

..... (Signature)

(Name, Title, Seal and Address of the Attorney)

(Signature, name, designation and address)

..... (Signature)

(Name, Title, Seal and Address of the Executant)

Name and Signatures of Two Witnesses:

- 1.
- 2.

**Notes:**

1. To be executed on Rs 1000/= non-judicial stamp paper
2. The mode of execution of the Power of Attorney should be notarized with signatures of Executant and the Attorney as well as two witnesses. The relevant documentary evidence of executant exercising the authorization need to be attached with the Power of Attorney.

Annexure -6C: Applicant's Overview and Application Parameters

<b>Name and details of the Applicant and Authorized representative</b>	
<b>Name of Organization/Institution</b>	
<b>Type</b>	Whether Industry/Industry associate or training , Education, Learning and Skill Development service partner/Others (please specify)
<b>Registered address</b>	
<b>Corporate Head Office address</b>	
<b>Phone</b>	
<b>Fax</b>	
<b>Mobile</b>	
<b>Email</b>	
<b>Website</b>	
<b>Whether blacklisted or bankrupt by any Govt./semi Govt. organization/any bank (If yes, by whom)</b>	
<b>Name of authorized representative</b>	
<b>Designation</b>	
<b>Mobile</b>	
<b>Email</b>	

Annexure – 6D: Qualifying Documents/Eligibility Related Documents

<b>Sl. No.</b>	<b>Criteria</b>	<b>Mandatory Documents</b>	<b>Page No.</b>
<b>1</b>	<p><b>Past Experience</b></p> <ul style="list-style-type: none"> <li>Organization Type: Company/Partnership/Society /Trust</li> <li>Number of years in operations of firm as on 31.07.2017</li> </ul>	<ul style="list-style-type: none"> <li>Certificate of Incorporation under relevant Act.</li> <li>PAN card</li> <li>TAN number</li> <li>Affiliation from NSDC/SSC/ Director General of Training (DGT) or any accreditation body of Central or Madhya Pradesh Government (wherever applicable) related to Technical and Vocational Education Training.</li> <li>MoU signed with NSDC (wherever applicable)</li> <li>MoU / Sanction Order from NSDC under PMKVY (wherever applicable)</li> <li>MoU from DGT under RPL (wherever applicable)</li> <li>Self-Certificate for non-blacklisting (Annexure-6J)</li> </ul>	
<b>2</b>	<p>Financial Capability</p> <ul style="list-style-type: none"> <li>Average Annual Turnover from conducting training programs as per Clause 22(i)</li> <li>Net Worth as on 31.03.2016 or 31.03.2017 as per Clause 22(ii)</li> </ul>	<ul style="list-style-type: none"> <li>Audited P&amp;L / Income Statements for two FYs out of FY 2013-14 to 2016-17 and CA Certificate in required format</li> <li>Audited balance sheet as 31.03.2016 &amp; 31.03.2017 and CA Certificate in required format</li> </ul>	
<b>3</b>	<p>Technical Capability</p> <ul style="list-style-type: none"> <li>Successfully trained at least minimum no. of candidates {as per Clause 22(iii)} on a consolidated basis during the last three FY (any two FYs out of FY 2013-14 to 2016-17)</li> </ul>	<ul style="list-style-type: none"> <li>Project completion certificates from sponsoring agency clearly highlighting the number of trainees trained, in case of completed projects</li> <li>Copy of work orders from sponsoring agency clearly highlighting the number of trainees to be trained and certificate from sponsoring agency specifying number of trainees trained till 31.03.2017, in case of ongoing projects</li> <li>CA Certificate for applicants under Clause 24 (ii) (b)</li> </ul>	

Annexure – 6E: Evaluation / Scoring of Proposal Related Documents

Sr. No.	Criteria	Mandatory Documents	Supporting Documents	Page No.
1	<p>Training Capability (Sector wise) in RPL</p> <ul style="list-style-type: none"> <li>• Training conducted in the sector in last two years</li> </ul>	<ul style="list-style-type: none"> <li>• Project completion certificates from sponsoring agency clearly highlighting the number of trainees trained in the respective sector, in case of completed projects</li> <li>• Certificate from sponsoring agency clearly highlighting the number of trainees in the respective sector till 31.03.2017, in case of ongoing projects.</li> </ul>	<p>Details of candidates trained in soft copy as per Annexure - 6G</p>	
2	<p>Training Capability (Sector wise) in short term skilling</p> <ul style="list-style-type: none"> <li>• Training conducted in the sector in last two years</li> </ul>	<ul style="list-style-type: none"> <li>• Project completion certificates from sponsoring agency clearly highlighting the number of trainees trained in RPL in the respective sector, in case of completed projects</li> <li>• Certificate from sponsoring agency clearly highlighting the number of trainees in the respective sector till 31.03.2017, in case of ongoing projects.</li> </ul>	<p>Details of candidates trained in soft copy as per Annexure – 6 H</p>	
3	<p>Technical Presentation</p>	<ul style="list-style-type: none"> <li>• A brief PowerPoint presentation describing: - <ul style="list-style-type: none"> <li>○ Approach and Methodology for the proposed project</li> <li>○ Presentation on achieved outcomes in the earlier similar projects implemented by the applicant</li> </ul> </li> </ul>	<p>Annexure – 6 F</p>	

### Annexure – 6F: Technical Presentation

- Approach and Methodology- the TSP should present its approach and methodology as well as the action plan for executing the proposed project in Madhya Pradesh through a brief power point presentation.
- Presentation on achieved outcomes- TSP to present the achieved outcomes (say increase in salary / wages of certified trainees, etc.) in the similar projects earlier implemented by the applicant.

Annexure – 6G– Technical Capability(RPL Training)

(“On the Letter Head of the Organization” Ref. No.: Date)

**Self-Certificate**

This is to certify that we have trained.....candidates over the last three years as specified in the document.

The skill development training provided to the candidates as mentioned above relates to vocational training duration of less than 120 hours in the sectors or modules pertaining to one or more of the following courses or modules or job roles notified by SSC/MES sponsored by any state or central government department/ministry or CSR initiatives.

Training details (mandatory):

<b>Sl. No.</b>	<b>Project sponsoring agency</b>	<b>Name of the Project</b>	<b>Project Status (Completed / Ongoing)</b>	<b>Financial Year (2015-16/ 2016-17)</b>	<b>Name of Sector</b>	<b>Number of Trainees trained</b>

(Authorized signatory)  
Stamped and signed

Notes – This self-attested document should be enclosed with –

- *Project completion certificates from sponsoring agency / work order / sanction order / agreement / MoU / contract / any other document mentioning the sector-wise no. of trainees trained / to be trained or signed copy of portal generated report from any flagship scheme of central government or state government mentioning the sector-wise no. of trainees trained from sponsoring agency as on 31.03.2017*
- Trainee Details

<b>Sl. No.</b>	<b>Project sponsoring agency</b>	<b>Name of the Project</b>	<b>Project Status (Completed / Ongoing)</b>	<b>Financial Year (2015-16/ 2016-17)</b>	<b>Name of Sector</b>	<b>Name of trainee</b>	<b>Mobile No.</b>

\*Supporting documents to be submitted in softcopy.  
DD/MM/YYYY format to be followed



**Annexure – 6H– Technical Capability(short term Training)**

("On the Letter Head of the Organization" Ref. No.: Date)

**Self-Certificate**

This is to certify that we have trained.....candidates over the last three years as specified in the document.

The skill development training provided to the candidates as mentioned above relates to vocational training duration of more than 120 hours in the sectors or modules pertaining to one or more of the following courses or modules or job roles notified by SSC/MES sponsored by any state or central government department/ministry or CSR initiatives.

Training details (mandatory):

<b>Sl. No.</b>	<b>Project sponsoring agency</b>	<b>Name of the Project</b>	<b>Project Status (Completed / Ongoing)</b>	<b>Financial Year (2015-16/ 2016-17)</b>	<b>Name of Sector</b>	<b>Number of Trainees trained</b>

(Authorized signatory)  
Stamped and signed

Notes – This self-attested document should be enclosed with –

- *Project completion certificates from sponsoring agency / work order / sanction order / agreement / MoU / contract / any other document mentioning the sector-wise no. of trainees trained / to be trained or signed copy of portal generated report from any flagship scheme of central government or state government mentioning the sector-wise no. of trainees trained from sponsoring agency as on 31.03.2017*
- Trainee Details\*

<b>Sl. No.</b>	<b>Project sponsoring agency</b>	<b>Name of the Project</b>	<b>Project Status (Completed / Ongoing)</b>	<b>Financial Year (2015-16/ 2016-17)</b>	<b>Name of Sector</b>	<b>Name of trainee</b>	<b>Mobile No.</b>

\*Supporting documents to be submitted in softcopy.  
DD/MM/YYYY format to be followed

**Annexure –6I: Financial Capability**  
**“On the Letter Head of the Organization”**

Ref. No.:

Date:

Certificate

With reference to the Clause No. 24 (ii) (Financial Capability) of the RFP No. 01/MPSSDEGB, this is to certify the below:

<b>Sl. No.</b>	<b>Financial Year*</b>	<b>Turnover/Receipts (in Rs. Lakhs)</b>	
		<b>Total</b>	<b>From Skill Development Training Programs</b>
<b>1</b>	2015-16		
<b>2</b>	2016-17		

Net Worth as on 31.03.2016 or 31.03.2017 (in Rs. Lakhs):

(Authorized Signatory)

Stamped and signed

### CA Certificate

This is to certify the below details for the company .....

Sl. No.	Financial Year*	Turnover/Receipts (in Rs. Lakhs)	
		Total	From Skill Development Training Programs
<b>1</b>	2015-16		
<b>2</b>	2016-17		

Net worth as on 31.03.2016 or 31.03.2017 (in Rs. Lakhs):

(Signature and Seal)

Certified by CA

Membership No.:

Annexure – 6J– Format for Declaration of Non-Blacklisted Organization

(On the letter head of the TSP)

**TO WHOMSOEVER THIS MAY CONCERN**

This is to certify that we \_\_\_\_\_ (Name of the TSP) registered under \_\_\_\_\_ (Name of the Act) vide registration no. \_\_\_\_\_ do hereby declare and confirm that we have neither been black-listed nor bankrupt by any Ministry/ Department/ Board/Corporation / Any other entity of the Central or State Government or by any quasi-government or any Public Sector Undertaking or any bank or any Other Entity till date.

(Authorized signatory)

Stamped and signed

Annexure – 6K– Format for Bank Guarantee for EMD  
(On letterhead of Scheduled Commercial Bank)

Bank Guarantee No. \_\_\_\_\_ (to be issued by the Guarantor) dated \_\_\_\_\_

To

The Chief Executive Officer,  
Madhya Pradesh State Skill Development and Employment Generation Board (MPSSEGB)  
Gas Rahat ITI Campus, Govindpura, Bhopal 462023

WHEREAS \_\_\_\_\_ [Name and address of TSP] (hereinafter called “the TSP”) has undertaken, in pursuance of your EOI No. \_\_\_\_\_ dated \_\_\_\_\_ to provide the training services to the Madhya Pradesh State Skill Development and Employment Generation Board (MPSSDEGB), Department of Technical Education & Skill Development, and Government of Madhya Pradesh on terms and conditions set forth in the said letter.

AND WHEREAS it has been stipulated by you in the said letter that the TSP shall furnish you with a Bank Guarantee by a Scheduled Commercial Bank for the sum specified therein as security for compliance with his obligations in accordance with the terms and conditions set forth in the said letter;

AND WHEREAS we have agreed to give the TSP such a Bank Guarantee;

NOW THEREOF we hereby affirm that we are the Guarantor and responsible to you, on behalf of the TSP up to a total of \_\_\_\_\_ [amount of Guarantee] \_\_\_\_\_ [in words], such sum being payable in the types and proportions of currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of \_\_\_\_\_ [amount of Guarantee] as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We further agree that no change or addition to or other modification of the terms of the Contract or of the services to be performed there under the MoU which may be made between you and the TSP shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

The liability of the Bank under this Guarantee shall not be affected by any change in the constitution of the TSP or of the Bank notwithstanding anything contained herein before, our liability under this guarantee is restricted to Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) and the guarantee shall remain valid till \_\_\_\_\_

Unless a claim or a demand or a request for extension in writing is made upon us on or before \_\_\_\_\_ all our liability under this guarantee shall cease.

This guarantee shall be valid till \_\_\_\_\_ and may be extendable, if required.

Signature and Seal of the Guarantor
Name and Designation: (Name, Signature & Occupation)
Name of the Bank:
Address:
Date:
Address